

SCHOOL ROUTINE ORDER
BY
COL ARVIND NAUTIYAL
PRINCIPAL, SAINIK SCHOOL PUNGLWA
DATED: 12 JUL 2025

SRO Serial No. SSPN/33/2025

(Special Order)

'WE LEARN – WE SERVE'

1. **Amendment.** SRO Serial No. SSPN/39/2024 dt 26 Jul 2024 (Special order) is amended as under:-

2. **Setting up of Counselling Committee (CC).** The Counselling Committee's role is to guide/ mentor. The committee is expected to counsel the defaulter cadet with sole aim of improving his/ her behavior and performance both in academics and his/ her general conduct. The counseling committee shall periodically monitor the cadet's progress and record the observation in the Cadet's Dossier. The Committee shall function under the overall supervision of the Principal of the School. The Counselling Committee proceedings will be put up to Principal along with the recommendations of Senior Master and Vice Principal. The Counselling Committee comprises of the following:-

(a)	Presiding Officer:	PGT 1	-	Mr Tsonga Semp
(b)	Members	(i)	TGT 1	- Mr Henminlal
		(ii)	TGT 2	- Mr L Sunil Singh
		(iii)	The concerned House - Masters/ Tutors	-
		(iv)	Duty Master of the Day-	-
		(v)	Nursing Assistant	- Designate Nursing Asst/ Miss Lungwangyile
		(vi)	School Counsellor	- Miss Neisavonuo Yano

3. **Setting up of Discipline implementation Group (DIG).** The DIG is primarily responsible for implementation of approved recommendations/ penalties given by Anti-Bullying and Anti-Ragging Committee and act as "Crisis Management Group" for avoiding any untoward incident within the school campus/ outside which may lead to indiscipline among the students. The DIG shall function under the overall supervision of the Principal. The Discipline implementation Group proceedings will be put up to Principal along with the recommendations of Senior Master and Vice Principal. The DIG comprises of the following:-

(a)	Presiding Officer:	PGT 1	-	Mr Suvam Banerjee
(b)	Members	(i)	TGT 1	- Mrs N Tombi Devi
		(ii)	TGT 2	- Mr Shankarshon Nath
		(iii)	The concerned House - Masters/ Tutors	-
		(iv)	Duty Master of the Day-	-
		(v)	Nursing Assistant	- Designate Nursing Asst/ Miss Lungwangyile
		(vi)	School Counsellor	- Miss Neisavonuo Yano
		(vii)	School Captain	-

The cell constituted at School includes the following members:-

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| (a) | Chairperson : | - | Kum Roopa Bhati |
| (b) | Members | (i) | TGT - Smt Kaisa Krehe |
| | | (ii) | TGT - Kum Kavya Thakur |
| | | (iii) | Adm Staff - Smt I Angaule Kenzwakpe |
| | | (v) | Nursing Assistant - Designate Nursing Asst/
Miss Lungwangyile |
| | | (v) | School Counsellor - Kum Neisavonuo Yano |



(Vimal Kumar Attri)
Sqn Ldr
Adm Officer